



Application for Employment

We are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

**** PLEASE PRINT LEGIBLY ****

Applicant Information

First Name _____ Middle _____ Last _____

Street Address _____

City/State/Zip _____

E-Mail Address: _____ Phone (_____) _____

If hired, do you have a reliable means of transportation to get to work? (YES) (NO) Describe _____

Are you at least 18 years old? ___ If you are under 18 years of age, can you furnish a valid work permit? _____

Are you legally eligible for employment in the U.S.? (_____) (Proof of U.S. citizenship or immigration status is required if hired.)

Have you ever been convicted of a crime? _____ If yes, state the nature of the offense and disposition of the case. Include dates and places. _____

NOTE: The existence of a criminal record does not constitute an automatic bar to employment!

Employment Information

Position(s) applying for: _____ Salary Desired _____

How did you find out about this job? () Newspaper () Employee () Internet () Relative (✓) Other _____

Why are you seeking a new job at this time? _____

Are you seeking full time, part time or temporary employment? _____

What hours and shift(s) are you able to work? (list times in schedule)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
TIME IN							
TIME OUT							

List times you are not available to work? _____

Are you willing to work overtime? _____ Weekends? _____ Holidays? _____

Are you currently employed? _____ If hired, when would you be able to start? _____

List any friends or relatives employed by this company: _____

Have you ever been terminated or asked to resign from any position? _____ If yes, please explain _____

Please describe which tasks, if any, you will need accommodations to perform, and please explain what type of accommodations you will need: _____

Education (circle highest level achieved)

Elementary: 1 2 3 4 5 6 7 8 Secondary: 9 10 11 **12** G.E.D. College: 1 2 3 4 5 6 7 8

Name of School: _____ Name of School: _____ Name of School: _____

Location of School: _____ Location of School: _____ Location of School: _____

Other Education: _____ Degree & Major: _____